



# Rotary Club of the Tarrytowns

*Serving the Communities of Sleepy Hollow, Tarrytown and Irvington*

## ***Community Service Awards Grant Guidelines***

The Rotary Club of the Tarrytowns, which serves Tarrytown, Sleepy Hollow and Irvington, contributes a substantial financial amount annually to not-for-profit organizations in education, health and human services, arts and culture, and special projects in the villages.

Our grant application period is open! We are currently accepting applications, with a deadline of Friday, January 20, 2023. Decisions on the awards are anticipated, early in 2023; most likely by March 3, 2023.

Following are guidelines we utilize in selecting those programs and projects that will receive funding. We may give extra or special consideration for grant requests that serve groups or individuals who are in need due to impacts of COVID-19.

- **Geographic Areas of Giving:** Our grants are made primarily to those organizations that serve the communities of Tarrytown, Sleepy Hollow and Irvington. Separately, consideration will be given in response to requests for extraordinary needs by organizations in other U.S. and international locations.
- **Categories:** Our focus is to support those organizations, programs and efforts that provide an opportunity to invest in the future of our communities. Eligible categories include – but are not limited to – the following:
  - Public & Private Educational Programs
    - Pre-school through high school
    - Scholarships for higher education
    - After-School Programs
    - Children’s Camp Programs
    - Literacy Programs
  - Health & Human Services – including programs dealing with:
    - Youth
    - Child welfare
    - Athletic organizations
    - Senior citizens
    - The homeless
    - Hunger
    - Drug rehabilitation
    - Unemployment
    - Health Care
  - Arts, Culture, Preservation and Conservation
- ***Programs and Organizations Not Eligible for Grants***
  - Programs aimed at promoting a political candidate
  - Organizations that discriminate by race, creed, color, sex/gender, age, national origin or other factors
  - Religious, veteran or fraternal organizations, unless they are engaged in a significant project benefiting the entire community
  - Religious *programs* aimed at propagating a particular faith or creed

- **COLLABORATIVE PROJECTS:** Rotary will give special consideration to requests for grants for collaborative projects by two or more local agencies. Grants promoting collaboration will encourage greater integration and communication among agencies providing similar services or serving similar needs. Not-for-profit organizations, which always have limited resources, are facing reductions in government support and in giving by foundations, corporations and individuals. Projects in which human resources, skills or facilities are shared may both promote efficiency and result in community services that might not otherwise be possible.

**Grants to Individuals:** With the exception of awards for educational purposes awards to individuals will be made through an appropriate not-for-profit organization.

**Annual Request Limitations:** Organizations can receive funding only once per year except in instances of extraordinary circumstances. The Rotary fiscal year for grants is July 1 through June 30.

**Evaluation:** Evaluations are a useful tool for both Rotary and organizations funded. Organizations that receive funding of more than \$500 may be asked to submit a brief progress report/evaluation before additional grants of more than \$500 will be made. Submission of this evaluation is a requirement for future funding eligibility. Please complete the attached Grant Application.

If you need more information contact a member of the Rotary Club.

For a listing, see [www.tarrytownrotary.org](http://www.tarrytownrotary.org)



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### GRANT APPLICATION

Please complete the application and return it by 5 p.m. January 20, 2023, along with supporting information to:

Applications may be submitted by e-mail to [richslingerland@aol.com](mailto:richslingerland@aol.com).

Hard-copy applications should be mailed to the following address:

Rotary Club of the Tarrytowns  
Community Service Committee  
P.O. Box 2  
Tarrytown, NY 10591

The deadline for your grant application is 5 p.m. on Friday, January 20, 2023. The proposal review process, however, will likely take a couple of months for the Grants Committee and the Club to reach a final decision. If you feel your situation warrants urgent attention please contact a member of the Rotary Club Board of Directors.

**The application is in four parts. Please complete all sections.**

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GRANT APPLICATION -- Part I

Date:

Organization:

Address:

Telephone:

Fax:

Email:

Web Address:

Name of Executive Director/President:

Contact Name (If different from above):

Amount of Request \$:

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**Should you be awarded a Grant, please indicate:**

**Check Payable to:**

**Address where check is to be mailed:**

**Contact Person (if different from above):**

**Email (if different from above):**



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**PART IV: Evaluation of Success** – If Rotary has made grants of more than \$500 to your organization within the past two years please complete the following. *(If more space is needed, please attach additional pages.)*

1. Describe the project and purpose for which Rotary previously granted funds.
  
2. Describe to what extent and how your organization reached the goals and objectives of the project.

*Updated 12-13-2022*